

Solano Community College District  
MEASURE G CITIZENS' BOND OVERSIGHT COMMITTEE  
August 2, 2010 – 5:30 pm  
Building 1400, Student Union Conference Room

UNADOPTED MINUTES

CALL TO ORDER

A meeting of the Measure G Citizens' Bond Oversight Committee was called to order at 5:30 pm, Monday, August 2, 2010, in the Student Union Conference Room, Building 1400, Solano Community College Fairfield Campus by Chairperson Jesse Branch. Lillian Nelson took the minutes in the absence of Judy Anderson.

Members Present:

Stan Arterberry, Business Organization, Vallejo  
Jesse Branch, Chair, College Foundation, Fairfield  
Robert Charbonneau, Taxpayers' Association, Fairfield  
Rick Ernst, Construction/Trades, Benicia  
Mel Jordan, Civic/Professional Organization, Benicia  
Carol Landry, Business Organization, Vacaville  
Lillian Nelson, Students, Vacaville

Members Absent:

Frank Crim, Vice-Chair, Construction/Trades, Vacaville

Member Vacancy:

Vacant, Senior Citizen Organization

Others Present:

Roy Stutzman, Consultant, Finance & Administration  
David Froehlich, Director, Facilities  
Lester Young, Program Manager, Kitchell

- I. INTRODUCTIONS AND WELCOME: Jesse Branch will get CBOC Bylaws to Robert Charbonneau.
- II. APPROVE AGENDA:
  - Motion (Stan Arterberry), second (Carol Landry) to approve agenda; motion carried unanimously.
- III. APPROVE MINUTES:
  - Motion (Stan Arterberry), second (Carol Landry) to approve the minutes from the May 3 meeting, with the following correction: Lester Young asked for the following correction to the minutes: Page 2, Item 4, fourth bullet should read "Building 1300 is in for planning for swing space." Motion carried unanimously.

#### IV. BOND PROJECT UPDATE:

- David Froehlich suggested new members get a copy of the annual report.
- Jesse Branch reported that he presented the 2009-10 Annual CBOC Report to the SCCD Governing Board at its last meeting. The Governing Board had no questions, but some Board members expressed that it was a good report. Mr. Branch thanked the CBOC members who worked with him to develop the report, and the one member who showed up to support him at the meeting.
- Mr. Branch reported that this meeting is his last since his term is up and we will not have another meeting until November. He thanked David Froehlich, Lester Young, and Judy Anderson for all their support. The College is advertising for two new members: Senior Organization and College Foundation. (Mr. Goldsmith, the Senior Organization representative, resigned because he is moving out of the area.)
- David Froehlich gave a Bond Project update. Vacaville Center just finished, but struggles with the architect continue. Buildings in the queue include Building 600 and 1300. The remodeling of 1300 is in design and will go to DSA at the end of fall. The office assignment changes taking place in the Building 600 need to be firmed up; there will be more information at the November meeting.
- Infrastructure Projects: The Water Isolation Valve Project (for individual buildings) is being worked on during two weekends only in 2 weekends. The Fire Alarm System had only some of the buildings ring out to the fire district. Nineteen out of twenty-three now ring out. Buildings 1300, 600, 1200, 1000 are left to be done and will done with remodeling.
- There is a critical shortage of parking at the Centers. Mr. Froehlich has gone to the Governing Board to get the okay for designs and the plans are to break ground this fall.
- The College will lease the former site of the Vacaville Center. It is a rent-free, six-month lease to the end of December, 2010. The District is in discussions with the property owner for possible purchase. During the six months, the District will pay utilities and the pro-rated maintenance expenses. The Fire Program may use it; the Vacaville Center is a First Responder Center and is worth about \$2 million. Bond money would probably be used for this Vacaville expansion. Right now, we may use the old site for conferences, but not full-time activities because we would have to pay to clean it and maintain it. Discussion regarding the old Vacaville Center site included wanting to see language that allows for this expansion and the possibility of a childcare center.
- Mr. Froehlich responded that the CBOC's purpose is not to advise the Governing Board on this, but to oversee that bond monies are being spent appropriately.
- Mr. Branch expressed that he has faith that Dave Froehlich will not mispend Bond money, and that it is the CBOC's responsibility to provide after-the-fact oversight. There is also a Bond attorney to determine if actions are appropriate or not. Salaries for staff working day-to-day on the Bond Project can be charged to the Bond Project.
- Rick Ernst suggested skylights in Board Room and a "greening" of Building 600.

- Lester Young reported that the Vacaville Center has a few issues left, such as the air-conditioning balancing of the building, and the road barrier for the not-through road. The athletic fields on the main campus are 99% complete; there are a couple of warranty issues, and an upgraded wheel chair ramp at football field.
- Rick Ernst asked how much is left of the Bond. Mr. Froehlich estimated \$12-15 million. The original Bond amount was \$125 million. Projects were budgeted for \$142 million with the extra money coming from interest.
- Dave Froehlich reported that there is no movement on State projects (the Theatre-Bldg. 1200 and the Library-Bldg. 100).
- It was asked if ARRA money (federal stimulus money) was being pursued.
- Mr. Froehlich responded that the 100 Building had a minor remodel, and the plan is to rebuild the Library using State funds with the College putting up 50% of the cost. The Theatre remodel is due to health and safety issues and State funds are being sought. All is dependent upon a State Bond passing in November. The State Chancellor's Office says it is not looking good for this; the State may not be putting it on the ballot.

V. MEETING DATES AND FINANCIAL REPORTING PERIODS:

- Roy Stutzman reported that a progress report is due quarterly to the Governing Board and the CBOC. He is attempting to clarify and "sync up" financial reporting and distributed a handout: MG Financial Reporting Schedule Proposal. Mr. Stutzman would like to bring it back for approval at next meeting after it has been vetted with staff. The Bond audit is done by December along with District's audit.
- David Froehlich commented that he hasn't had any new numbers since March 31.

VI. ITEMS ISSUES FOR NEXT AGENDA:

- Dr. Laguerre will appoint a new CBOC chair, and we hope to have filled our two vacancies: Senior Organization and College Foundation.

VII. ADJOURNMENT: Meeting Adjourned at 6:55pm.